

DESCRIPTION OF PROJECT PROPOSAL

Senior Project: Proposal

Directions: The first part of your senior project is to submit a proposal for your project to your mentor. This is due on or before **Friday September 7, 2018**. This proposal *can* be typed and submitted on the Proposal form. Proposals with errors or incomplete proposals will be returned to students for resubmission. This proposal is also part of your portfolio that is due in May.

If you revise or change your proposal as your project evolves, you must submit changes to your mentor and revise your original.

Below is a template of information your proposal should include:

A. EXPLANATION OF PROJECT

B. LEARNING SKILLS – Bulleted/Numbered List

C. PROJECT STEPS – Sequential Numbered List

D. PROJECT DOCUMENTATION – If you say you will have this—YOU MUST have it in your portfolio.

E. PROJECT JUSTIFICATION – Explain why this is a quality project FOR YOU.

F. LIST CONNECTIONS TO LHS MISSION STATEMENT

Our mission statement reads:

Londonderry High School, in partnership with parents and the community, provides a safe and nurturing environment with varied opportunities promoting good character, academic excellence, and responsible citizenship necessary for future success in the local and global community.

In this section of the proposal, explain how what you're doing connects to LHS's mission.

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G. PROJECT-RESEARCH PAPER CONNECTION – Explain the connection and seek out the Library Media Specialists.

H. COMPLETION DATES – Time manage some steps to get you started.

You need to set your own timeline that reflects the specific circumstances of the activity with the approval of your mentor. Time logs will be checked by mentors during each quarter. There are a few firm dates which are below:

Proposal	Friday September 7, 2018
Rough Draft – Research Paper	By Friday December 14, 2018
Mid-Year Reflection	Friday December 14, 2018
Research Paper	Friday January 25, 2019
Portfolio	Monday April 29, 2019
Roundtables (sign up before April Vacation in House 1)	First two weeks of May
Showcase	TBA evening of Senior Week

In addition to these dues dates, set dates and measurable goals appropriate for the progression of your project.

I. COSTS – If your project requires money, explain where the money is coming from, etc.

J. FACILITIES PERMISSION – Proper approval for use of any facilities must be attached/secured

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K. PARENT/GUARDIAN and MENTOR AGREEMENT –

This form serves as a starting point for your senior project and is an agreement between you and your mentor and that you have both read the Senior Project Handout and are aware of all of the components. Any expenses involved in your senior project are the responsibility of the student. As a student, you are expected to be self-directed and need to take initiative in setting up and meeting with your mentor on regular intervals. As a mentor, you will need to provide project guidance and support for your student.

Student signature _____

DATE _____

Parent signature _____

DATE _____

Mentor signature _____

DATE _____